



## **SYMPOSIUM ENDOWMENT FUND (SEF) GRANT PROGRAM**

### **Application Summary Form**

#### **Application Process**

1. Please complete the SEF Application Summary Form and include it with your application for SEF funds. Please review the SEF Grant Program Information Sheet for further information.
2. Your completed application should clearly outline the purpose for which you are requesting the grant, the ways in which your purpose follows the Mission Statement (visit [algehr.org](http://algehr.org) ) and categories under which the request fits, your proposed budget, and the method by which you plan to report back to the ALGEHR.
3. Scan and send the application by email to the SEF grant chairperson at [sefgrant@algehr.org](mailto:sefgrant@algehr.org)
4. Applications are due by March 31 of the current year.

<b>The Symposium Endowment Fund (SEF) Application Summary Form</b>	
<b>Contact information</b>	
Name of project leader	
Name of most responsible person	
Name of group if relevant	
Address:	
Email:	
Phone:	
<b>Project information:</b>	
Project title	
Amount of funding requested	
Project start date	
Applicable category	<input type="checkbox"/> international symposium <input type="checkbox"/> provincial workshop or program <input type="checkbox"/> capital purchase <input type="checkbox"/> outreach <input type="checkbox"/> scholarships
<p><b>Declaration of intent:</b>  As the applicant, I declare that if awarded a Symposium Endowment Fund grant, it shall be used solely for the purposes stated in this application and in accordance with the statement of expenditures as submitted and approved, and that any portion not used for these purposes, or any portion not required to complete the project or meet the described objectives, will be returned to the Alberta Guild of English Handbell Ringers unless prior written permission to vary these purposes is obtained from the Guild.</p> <p>I agree to provide, within 60 days of project completion, a written report detailing the use to which the funds were applied, copies of all publicity and/or printed material associated with the project, a detailed statement of revenues and expenditures for the project and any other information as may be requested by the Alberta Guild of English Handbell Ringers.</p>	
Signature	
Print name	
Date	